

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

GVR METROPOLITAN DISTRICT

Held: Wednesday, January 15, 2020, at 6:30 P.M. at the  
GVR Metropolitan District Office, 18650 East 45th  
Avenue, Denver, Colorado.

### Attendance

The regular meeting of the Board of Directors of the GVR Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

Matt Stallman, President  
Anthony Noble, Secretary  
Roger Rohrer, Treasurer  
Tim Camarillo, Director  
William Thomas, Director

Absent: Eric Gravenson (absence excused).

Also present were Micaela Duffy, District Manager, GVR Metropolitan District; Barbara T. Vander Wall, Seter & Vander Wall, P.C., legal counsel; Melissa Sotelo, Office of Councilwoman Stacie Gilmore, Denver District 11; Garrett Pye, Community Member.

### Call to Order

Director Stallman noted that a quorum of the Board was present with five directors in attendance. Thereafter, Director Stallman called the regular meeting of the Board of Directors of the GVR Metropolitan District to order.

### Approval of Agenda

The Board reviewed the agenda. Upon motion, second and unanimous vote, the Board approved the agenda as presented.

### Conflict of Interest / Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. Legal counsel advised that written disclosures of the conflicts of

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interest for each Director had been filed with the Secretary of State prior to the meeting.

No additional conflict disclosures were announced.

## Public Comment Period:

- Denver Police Dept. There were no representatives present from the Denver Police Department at this time. Ms. Duffy noted that the District 5 Commander's meeting is scheduled to take place on January 16, 2020.
- Master HOA There were no comments presented from the Master HOA at this time; Ms. Duffy noted that there was not a quorum for the recent meeting.
- CAB There were no comments from the CAB at this time.
- Councilwoman Gilmore's Office Ms. Melissa Sotelo from Councilwoman Gilmore's office reported on the upcoming Annual Town Hall meeting scheduled for February 20, 2020 at the Montbello campus.
- Public Comment There was no public comment at this time.

## Approval of Minutes

The minutes of the regular meeting of the Board of Directors held November 20, 2019, were read. Upon motion, second, and unanimous vote, the Board approved the minutes as presented, including the excused absence for Director Thomas.

## Attorney's Report

Ms. Vander Wall directed the Board members to her written legal report included in the meeting materials. She presented the directors with the annual conflicts of interest disclosure forms, and the director qualification affidavits for completion. Ms. Vander Wall reviewed the requirements for the upcoming May 2020 directors' election. The seats held by Directors Rohrer, Camarillo and Gravenson, and the current vacancy, are expiring. Director Rohrer's seat is term limited. The upcoming terms will be 3-year terms as the election cycle is transitioning to odd-numbered year elections.

## Board Reports:

- November 2019 Financials Director Rohrer presented the financial report and claims payable for the period ending November 30, 2019, including noteworthy expenditures and the tax collections report for the

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period. Upon motion, second and unanimous vote, the Board approved the November financial report as presented.

- December 2019 Financials

Ms. Duffy noted that the December financial report and claims payable for the period ending December 31, 2019 will be presented at the next meeting for approval.

- District Manager's Report

Ms. Duffy reported on the renewal of the District's insurance coverage with the Special District's Property and Liability Pool, and membership with the Special District Association. Teri Cordova is registered for leadership training through the SDA. Ms. Duffy updated the Board on the status of the auto insurance claim and the status of repairs being performed on the truck. She also updated the Board on the status of the camera research.

Ms. Duffy discussed the annual Car Fest event, and proposed that this event be eliminated from the District's schedule of events for 2020 due to decreased participation. The Board agreed.

- Resolution re Annual Administrative Items for 2020

Ms. Vander Wall presented the District's 2020 Annual Administrative Resolution, which calls out a number of items to be addressed annually by the Board, including the District's 2020 meeting schedule, the designation of newspaper for publication of legal notices, posting locations, and compensation to the Directors subject to statutory limits. Following further discussion, and upon motion by Director Noble, second by Director Camarillo, and unanimous vote, the Board approved the resolution as presented.

- Discussion Items / Unfinished Business:
  - Cleaning Contract

Ms. Duffy presented the 2020 cleaning contract for the administrative building with DHV Cleaning Services. She noted that the contractor is in the process of updating the insurance coverage. Following discussion, and upon motion, second and unanimous vote, the Board approved the contract as presented, subject to satisfactory insurance.

- Discussion Items / New Business

There were no items of new business presented for discussion at this time.

- Director Items

Director Camarillo reported on his recent activities. Director Rohrer requested that the District research alternatives to investment of its cash funds, to consider better interest rate opportunities.

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There were no other director items brought forth at this time.

Other Business

There was no other business for discussion at this time.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at approximately 7:08 p.m.

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Secretary for the Meeting